

MSD of NEW DURHAM TOWNSHIP

School Board Work Session

Minutes of May 13, 2020

Executive Session: None

Those in Attendance:

Board Members

Karen Jedrysek
Lynn Wilson
Vicki Hannon
Mark Parkman
Wayne Hodge

Staff

Sandra Wood, Superintendent

1) Call to Order

Mrs. Jedrysek, Board President, called the meeting to order at 6:01 p.m.

2) Pledge of Allegiance

3) Roll Call

4) Superintendent's Report

Dr. Wood honored and thanked our two retirees Gayle Dickinson and Dan Corona along with an overview of their careers.

Dr. Wood had a meeting with Baker Tilley to go over updates and review the financial situation. Their recommendation is to continue to hold steady and they will review the situation again in three weeks with Dr. Wood. We will have more information available at that time regarding our property tax draw as well as other financial information.

The mission of MSD of New Durham Township is to ***Inspire, Challenge, and Educate***

Summer work projects were reviewed and updated last week with Dr. Wood in the Administrative meeting. A spread sheet was created and is still in progress. It also has been shared with Department heads in order to clarify projects needing to be addressed or completed.

Lastly, we have four days of eLearning to complete. Dr. Wood stated things have gone very well considering the situation. Right now the conversation is focused on making a plan for next year and reviewing all the feedback. There should be an update by the end of the month. Our food program has been serving 200-250 meal packages a week. It will continue through the end of June with the possibility of going to the end of July.

Summer School will begin July 20th. The final decision as to whether it will be in Person or on line will be made by the beginning of June.

Mrs. Schnick shared the plans for graduation this year. It will be held at the 49er Drive-In.

Mrs. Jedrysek thanked Dr. Wood and Mrs. Schnick for all their work regarding eLearning and adjustments that have been made to help benefit our students.

5) Donations

Westville Tri-Kappa donated \$500 to the Media Center. Mr. Parkman made a motion to accept the donation and Mrs. Wilson seconded the motion. Motion carried. Mrs. Jedrysek abstained from the vote.

6) Approval of March 11, 2020 Board Minutes

7) Approval of March 16, 2020 Board Minutes

8) Approval of April 21, 2020 Board Minutes

A motion to approve the minutes of the March 11th, March 16th, and April 21st 2020 School Board meeting was made by Mrs. Jedrysek and seconded by Mrs. Hannon. Motion carried.

9) Personnel

A. Resignations

- 1. Natalie Slater/Elem PE Teacher**
- 2. Cynthia Toth/Summer School(MS/HS)**
- 3. Samantha Joll/Summer School (MS/HS)**
- 4. Stephanie Fenters/3rd GLR**
- 5. John Marshall/HS Girls Basketball Coach**

B. Recommendations

- 1. HS FACS Teacher/Cortney Anderson**
- 2. 3rd GLR/Kelly Green**
- 3. HS Math Teacher/Michelle Lancaster**
- 4. HS Chemistry/Shari Szilagyi**
- 5. Elementary Summer School/Holly Ellis and Alexis Haga**

C. Maternity Leave

- 1. Superintendent/Sandra Wood**

Dr. Wood reviewed the Personnel Resignations and Recommendations. Recognition was given to those resigning positions. Dr. Wood and the Board recognized our new teachers and welcomed them.

Mr. Parkman made a motion to accept the personnel as presented and Mrs. Hannon seconded the motion. Motion carried.

10) Approval of Interim Superintendent Contract/Linda Wiltfong

Dr. Wood shared some of Mrs. Wiltfong's background and also stated that she brings a lot of experience. She will be able to walk right into the position with the ability to make any decisions needed. Mrs. Wiltfong has been kept up to date with the constant changes our Administration has had to make very quickly in these uncertain times.

Mrs. Jedrysek made a motion to approve the Interim Superintendent Contract for Linda Wiltfong and Mr. Hodge seconded the motion. Motion carried.

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11) Approval of Bus Purchase

Dr. Wood stated we are moving forward with the purchase of one bus according to our Bus Replacement plan. Mr. Eubanks gave a review of the bus purchase and an explanation of the bus being replaced which is a Special Ed bus. It will also give us two reliable Special Ed buses. Due to the high mileage on the bus Mr. Parkman agreed with the need to replace it as well.

Mr. Parkman made a motion to approve the bus purchase and Mrs. Wilson seconded the motion. Motion carried.

12) NEOLA Policy 31-2 and Policy 5771, Second Reading and Approval

A motion to approve the updated NEOLA Policies 31-2 and Policy 5771 was made by Mr. Parkman and seconded by Mrs. Jedrysek. Motion carried.

13) Approval of Student Transfer Capacity 2020-2021

Dr. Wood reminded the board that every year we review our Student Transfer Capacity. Our capacity is based on the number of students that we anticipate to have in each grade level based on currently enrolled students. The information will be posted on our Website and applications will be received through June 8, 2020. A lottery will be held on June 10th if applications exceed our capacity.

Mr. Hodge made a motion to approve the Student Transfer Policy and seconded by Mrs. Wilson. Motion carried.

14) HS ELA Textbook Adoption/Mrs. Toth, Mrs. Wagner, Mr. Barriball, and Mr. Gerolium

Dr. Wood mentioned that every year we look at textbook adoption. We maintain a seven-year rotation and review for each subject. Our English Language Arts and Foreign Language did not adopt in the last round. The materials they are adopting will be very beneficial to our 1 to 1 transitioning. All of the materials include digital and paperback.

Mrs. Hannon made a motion to accept the HS ELA Textbook Adoption and seconded by Mrs. Wilson. Motion carried.

15) Approval of Elementary Textbook Fees

Mr. Parkman made a motion to accept the Elementary Textbook Fees as presented and seconded by Mrs. Wilson. Motion carried.

16) Approval of Elementary Handbook 2020-2021

Dr. Wood stated a paragraph had been included stating that everything in the handbook is subject to change due to the uncertainty of the COVID-19 Pandemic and guidance to be received.

Mrs. Jedrysek made a motion to approve the Elementary Handbook 2020-2021 and Mrs. Hannon seconded the motion. Motion carried.

17) Approval of Printer Contract

We received two proposals that were very similar, Proven It and BH Tech. Dr. Wood reviewed both proposals and recommended the Proven IT proposal.

Mrs. Wilson made a motion to accept the Proven It contract and Mr. Hodge seconded the motion. Motion carried.

18) Approval of Resolution Approving Tax Anticipation Warrants

Baker Tilley and Ice Miller spoke with Dr. Wood and recommended that we pass the Resolution as a safeguard in the event we would not bring in enough revenue from our tax draw at the end of the month. We would only be looking at the Debt Service Fund in the amount of \$300,000.00 which would cover all of our payments in June.

Dr. Wood made the recommendation to approve the Resolution with the understanding we would not use it unless absolutely necessary.

Mr. Parkman made a motion to approve the Resolution Approving Tax Anticipation Warrants and Mr. Hodge seconded the motion. Motion carried.

19) Ratification of April Financial Report

Mrs. Hannon made a motion to approve Ratification of the April Financial Report and Mr. Parkman seconded the motion. Motion carried.

20) Financial Report

A motion to approve the financial report, as presented, was made by Mr. Parkman and seconded by Mr. Hodge. Motion carried.

21) Correspondence

22) Adjournment

Mrs. Jedrysek adjourned the meeting at 7:12 p.m.

Next Regular Meeting Date:

Wednesday, June 10, 2020 – 6:00 p.m. via Zoom



Lynn Wilson, Secretary

7/22/2020
Date

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